

30th Boston Classic Vehicle Show 2022

Health & Safety Procedure for Traders & Stallholders

**Please forward photocopies of the following with your booking form
Public Liability Insurance ~ Food Hygiene Certificates ~ Gas & Electric
Safety Certificates ~ Your Risk Assessment Form and a Stamped SAE A5
size please or scan and email the documents.**

The following Health & Safety Procedures apply:

All traders MUST be insured for up to date public liability with NO exceptions which includes cover for gazebos / marquee if used.

Traders selling / handling food must have up to date Food Hygiene & Safety certificates.

Traders using gas / electric must have up to date certificates.

Copy of your own risk assessment form.

All the above certificates should also be displayed on the day.

All Traders using gas / electric must have Fire blankets and / or extinguishers.

The following must be adhered to :

All electrical equipment must have a safety device attached e.g. trip switch.

All traders are responsible for keeping their plot/stand tidy, supply your own bin bags for rubbish and dispose of your own rubbish.

All traders are responsible for keeping their plots safe and tidy, all guide ropes MUST have the red & white hazard warning tape around them (this is available at any builders merchants). All gazebos must have an extra awning type safety strap across in case of high winds.

All gas cylinders must be certified and free of leaks.

Please note we do not allow the use of portable stoves operated by small gas cylinders or small individual bbqs operated behind cars or trade stands due to the close proximity to cars and petrol.

Please follow current regulations regarding storing Petrol or refuelling of generators etc, it must be kept in safe place away from naked flames and direct sunshine.

Please note you are responsible for removing your own rubbish from the site.

You can only enter and leave the site as directed by the Show Marshalls.

In the event of an emergency such as flood or fire please leave your goods and car and leave the field by foot in an orderly fashion, signs will be displayed around the field but in the first instance the safe meeting point will be in the children's play area.

Once you are sited there is no movement of vehicles during open hours 10am – 5pm.

All stock and staff must be in place by 8.30am, no cars can be admitted after then.

Once on site traders cannot exit after 8.30am so please make sure you have booked a plot large enough to position your vehicles or if just dropping off staff or stock after 8.30am you will have to park outside and then walk in.

It is YOUR responsibility that there are no trip / slip hazards on your plot.

Our Health & Safety Officer WILL be doing checks of the field throughout the day.

Preferably no dogs with traders unless on short leads and kept under strict control.

We encourage traders to put out bowls of water for visitors dogs as it can get quite warm around the field. Please respect other traders setting up and don't block them in or park on

their plots while you are building up your stand.

Please follow Show Marshalls instruction at all times.

Traders must be aware of their responsibilities to the public at all times.

THANK YOU

For further information contact ~Graham Lunn 07719 996795,

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